



FORT LORAMIE LOCAL SCHOOLS



Administrative Bulletin to Staff
Daniel B. Holland, Superintendent

June 19, 2018

BOARD BRIEFS

The following is a summary of the Special Board of Education meeting held on June 18, 2018.

- Appointed Tracy Drees as Board President to replace Diane Pleiman due to her resignation for non-residency.
- Appointed Vern Siegel as Board Vice President.
- Approved the appointment of Lisa Ruhenkamp to the Fort Loramie Local Schools Board of Education to fulfill the unexpired term of Diane Pleiman due to resignation for non-residency.
- Appointed representation to the vacant administrative advisory committees and support groups:

2018 Administrative Advisory Committees:

	<u>Primary</u>	<u>Secondary</u>
a. Finance	Tracy Drees	Lisa Ruhenkamp
b. Personnel, Grievances, and Negotiations,	Tracy Drees	Lisa Ruhenkamp
c. Policy Development	Brad Rethman	Lisa Ruhenkamp
d. Curriculum	Mike Siegel	Lisa Ruhenkamp

Support Group Representatives:

a. A.C.E.	Vern Siegel	Lisa Ruhenkamp
b. Music Boosters	Lisa Ruhenkamp	Vern Siegel
c. O.S.B.A.	Lisa Ruhenkamp	Brad Rethman

Note: These are the vacancies due to Diane’s resignation. All other positions remain the same.

BOARD BRIEFS

The following is a summary of the Regular Board of Education meeting held on June 18, 2018.

- The Board approved minutes of the Regular Business Meeting held May 14, 2018. The monthly financial report indicated May General Fund receipts of \$437,656 and expenditures of \$632,815. The anticipated carry-over balance for the end of the 2017-2018 fiscal year is \$7,805,696.
- The May lunchroom report showed a loss of \$517.82. The average number of lunches served per day was 452.
- In the Elementary Principal’s report, Scott Rodeheffer reported as follows:
 1. Julie Moeller’s last day was this past Friday. Thanks for 43 years of serving Fort Loramie Local Schools.
 2. Secretary interviews - We had 68 applications for the Elementary Secretaries position. We will be interviewing the top 3 on Wednesday.
 3. Thanks to the custodians for their hard work cleaning the elementary school.

- In the Junior/Senior High School report, Mr. Hollenbacher reported as follows:

LASER ENGRAVER

The board was provided a list of items that has been made with the Laser Engraver this year with Mr. Pleiman’s Ag classes. This item was purchased for this school year, so the purpose is to show what has been done with the investment.

BUILDING SECURITY

Next year, only two entrances will be available to students to enter the building in the mornings – Door #1 by the main office and Door #5 by the HS gym doors. All other doors will be able to be used as exits (if necessary), but for security purposes, the students will only be able to enter those two doors in the morning.

ATHLETICS

I have started speaking with our Booster Clubs about our Athletic Department Finances; to show them where money is allocated and spent. I did a presentation to Football boosters last week, and this week, I will be speaking to the Athletic Boosters. This is also being done to document to our Boosters what the athletic department pays for and to discuss what the general fund pays for with regards to athletics. This presentation also aims to illustrate to our Booster groups, about why their support and assistance, is so important – and vital - to our success.

- The Superintendent’s report included information on the following:
 - Shared thank you note from Sophia Albers.
 - Reviewed technology upgrades in Elementary and High School buildings.
 - Discussed upcoming county wide transportation in-service.
 - Updated the Board on progress of ongoing projects at both buildings.
- Approved the revisions to the OASBO Section 457 Plan. Note: A 457 Plan is comparable to a 401(k) within the private sector and is offered as an option to all staff members. The proposed revision will add a Roth IRA as an investment option within the 457. Currently this is not an option in our 457 plan.
- Approved appropriation adjustments.
- Approved the FY 2019 temporary appropriations.
- Approved the 2018/2019 activity budgets.
- Approved the student fees for the 2018/2019 school year.
- Approved school lunch prices for the 2018/2019 school year as follows:

Grades K-6	\$2.60
Grades 7-12	\$2.75
Adults	\$3.00 + drink
Milk	\$.35

Note: No increase in lunch prices since June, 2015.

- Accept the following donations:

<u>Source</u>	<u>Value</u>	<u>Item</u>
GYM, Inc.	\$6,000.00	Football
Wilson Health	\$200.00	Science Olympiad

- Approved resolution for administrative procedure necessary to comply with the Ohio Revised Code guidelines to permit normal business operations throughout the fiscal year.
- Authorized the District Superintendent as the district’s purchasing agent for the Fiscal Year 2019.
- Approved the 2018/2019 insurance premiums through Ohio School Plan for property, casualty, crime, liability, commercial automobile and umbrella coverage:

<u>Company</u>	<u>Premium</u>	<u>Deductible</u>
Ohio School Plan	\$36,346	\$250-\$2,500
Note: The 2017-18 premium was \$35,635 (\$711 Increase for 18-19)		
Note: Liberty Mutual competitive quote for 18-19 was \$43,200		

- Approved the waste disposal bid of \$214.20 for each school from Republic Services for 2018/2019 school year. Note: Rate for 2017/2018 was \$204.75.
- Approved the contract with Midwest Regional Education Service Center for the 2018/2019 school year.
- Approved a contract for nursing services with the Shelby County Board of Health for an hourly rate of \$37.00 per hour as specified in 2018/2019 contract. Note: Rate is unchanged from the 2017/2018 school year.
- Accepted the resignation of Damon Smith as Elementary Physical Education Teacher and Athletic Director effective June 18, 2018.
- Accepted the supplemental resignation of J. Ernestine Daugherty as Elementary Head Teacher effective immediately.
- Accepted the supplemental resignation of Renae Meyer as Freshman Volleyball Coach effective immediately.
- Approved the employment under Limited Teacher Contracts beginning with the 2018/2019 school year, in accordance with the pay scale adopted by the Board of Education, to the following certificated personnel:

<u>Name</u>	<u>Contract Length-Yrs</u>	<u>Years Experience</u>	<u>Schedule</u>
Kyle Stager	3	11	B

- Issued limited contracts beginning with the 2018/2019 school year, in accordance with the pay scale adopted by the Board of Education, to the following classified personnel:

<u>Name</u>	<u>Position</u>	<u>Contract Length</u>
Carol Kunkler	Custodian	2

- Approved Corey Britton as sub van driver for the 2018/2019 school year.
- Approved the issuance of salary notices to certified and classified staff as per negotiated agreement.
- Approved the confidential employee hourly rates as presented.
- Approved the employment of Paula J. Coder and Susan A. Kaufman as an In-Car Driver’s Education Instructor on an as-needed basis at the hourly rate of \$17.00 and Susan A. Kaufman as Driver’s Education classroom instructor at a rate of \$22.00 per hour for FY 2019.

- Approved the issuance of certified supplemental contracts for the co-curricular activities for the 2018/2019 school year to the following:

FIRST	LAST	POSITION	EXP.
Julie	Clune	Head Elementary Teacher	0
Michael	Leffel	Boys Basketball Varsity Assistant	22
Travis	Pulfer	JH Football Coach	4

- Approved supplemental contracts for 2018/2019 co-curricular classified positions:

<u>FIRST</u>	<u>LAST</u>	<u>POSITION</u>	<u>EXP.</u>
Cody	Albers	Football Varsity Assistant-75%	0
Tregg	Barga	Football Varsity Assistant	0
Blake	Gaier	JH Football Coach	2
Jacob	Kitzmilller	JH Football Coach	2
Mike	Magoteaux	Football Varsity Assistant-25%	0
Nick	Meyer	Football Varsity Assistant	0
Nick	Turner	HS Football Additional Assistant	9
Drew	Wehrman	JH Football Coach	2

- Approve the following volunteer coaches/advisors during the 2018/2019 contract year pending completion of sports related first-aid course as required by O.A.G. (Ohio Administration Guidelines) 3301-27-01 and satisfactory completion of a background check:

<u>Name</u>	<u>Sport/Activity</u>
Jim Fortman	Football

- Approved the 2018/2019 Jr/Sr High School student handbook.
- Approved the 2018/2019 Elementary student handbook.
- Approved the sixth grade Camp Willson field trip from May 16-17, 2019.
- Approved AAG, Inc. to install safety and security window film with impact protection in the elementary and high school buildings at a cost of \$39,372.00.
- Approved a special meeting for Thursday, July 5, 2018 at 5:00pm.
- IDEA B Hearing: Monday, July 16, 2018 at 6:30pm
- The next regular board meeting is scheduled for Monday, July 16, 2018 at 7:00pm.